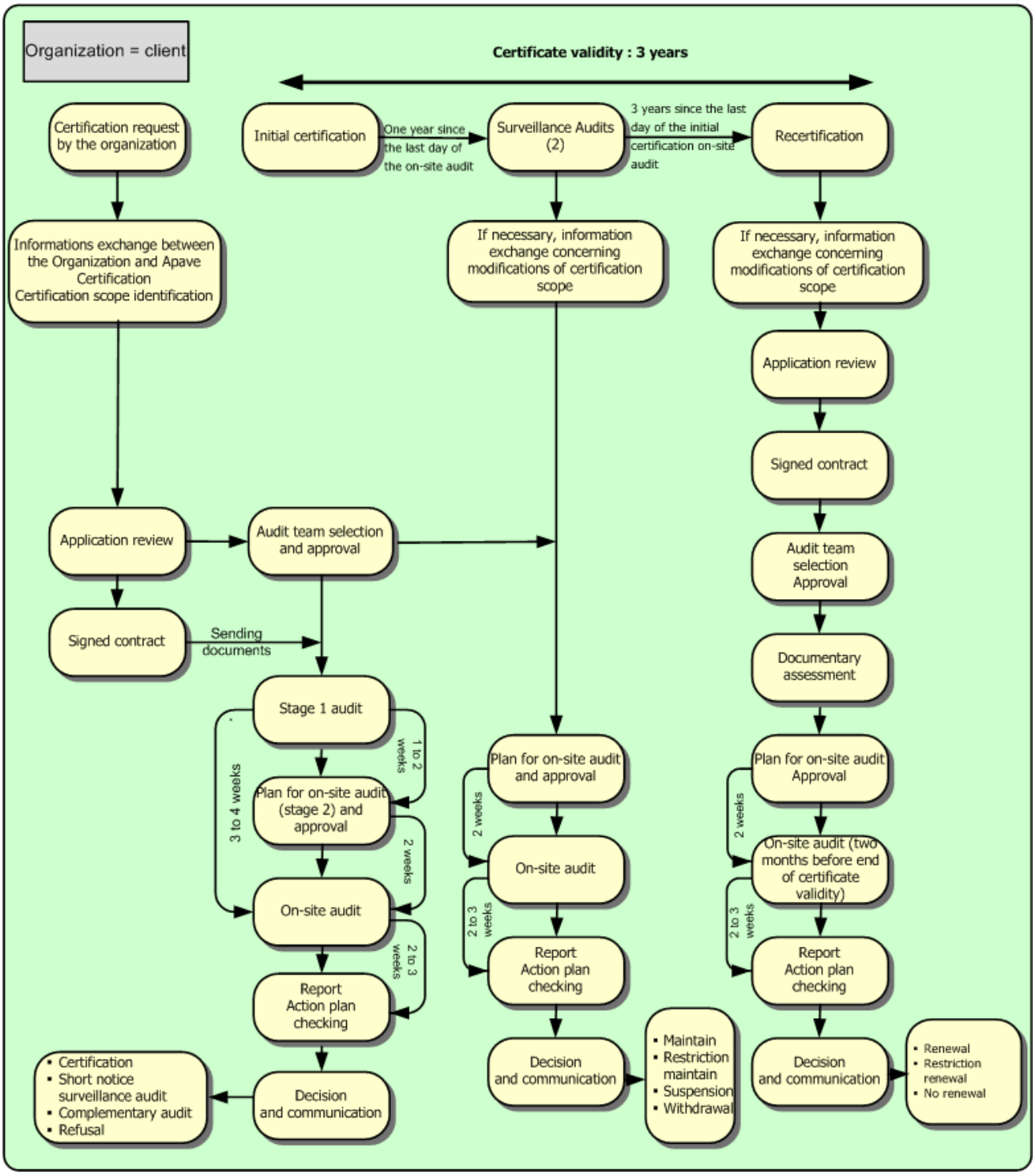
Organization = client
Certificate validity : 3 years
Certification request by the organization
Initial certification
One year since the last day of the on-site audit
Surveillance Audits (2)
3 years since the last day of the initial certification on-site audit
Recertification
Informations exchange between the Organization and Apave Certification
Certification scope identification
If necessary, information exchange concerning modifications of certification scope
If necessary, information exchange concerning modifications of certification scope
Application review
Signed contract
Audit team selection Approval
Documentary assessment
Plan for on-site audit Approval
On-site audit (two months before end of certificate validity)
Report Action plan checking
Decision and communication
Renewal
Restriction renewal
No renewal
Application review
Audit team selection and approval
Signed contract
Sending documents
Stage 1 audit
Plan for on-site audit (stage 2) and approval
On-site audit
Report Action plan checking
Decision and communication
Certification
Short notice surveillance audit
Complementary audit
Refusal
3 to 4 weeks
1 to 2 weeks
2 weeks
2 to 3 weeks
Plan for on-site audit and approval
On-site audit
Report Action plan checking
Decision and communication
Maintain
Restriction maintain
Suspension
Withdrawal
2 weeks
2 to 3 weeks